



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: 14th February 2013

Committee:
West Mercia Energy Joint Committee

Date: Monday, 25 February 2013
Time: 11.00 am
Venue: Council Chamber, Westgate, Bridgnorth, Shropshire, WV16 5AA

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Head of Legal and Democratic Services (Monitoring Officer)

Members of West Mercia Energy Joint Committee

<i>Herefordshire Council</i>	J Jarvis P Price
<i>Shropshire Council</i>	S Charmley S Jones M Owen
<i>Telford & Wrekin Council</i>	B McClements A England
<i>Worcestershire County Council</i>	D Thain A Hardman

Your Committee Officer is:

Emily Marshall Committee Officer
Tel: 01743 252726
Email: emily.marshall@shropshire.gov.uk

AGENDA

1 Election of Chairman

To elect a Chairman for the ensuing year.

2 Election of Vice-Chairman

To elect a Vice-Chairman for the ensuing year.

3 Apologies for Absence

To receive apologies for absence.

4 Named Substitutes

To receive details of any Member nominated to attend the meeting in place of another Member.

5 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

6 Minutes (Pages 1 - 4)

To receive the minutes of the meeting held on 24th September 2012.
Copy attached marked 6.

7 Annual Audit Letter 2011/2012 (Pages 5 - 12)

The Annual Audit Letter 2011/12 is attached.

8 Fees Letter 2012/13 (Pages 13 - 16)

The Fees Letter 2012/13 is attached.

9 Delegation to the Director (Pages 17 - 18)

Report of the Chief Executives, attached marked 9.

10 Audit Committee Terms of Reference and Work Plan (Pages 19 - 22)

Report of the Group Auditor, attached marked 10.

11 Exclusion of Public and Press

To consider a resolution under Section 100 (A) of the Local Government Act 1972 that the proceedings in relation to the following items shall not be conducted in public on the grounds that they involve the likely disclosure of exempt information as defined by the provisions of Schedule 12A of the Act.

12 Exempt Minutes (Pages 23 - 24)

To receive the Exempt Minutes of the meeting held on 24th September 2012. Copy attached marked 12.

13 West Mercia Energy Budget 2012/2013 (Pages 25 - 28)

Report of the Director, attached marked 13.

14 Trading Performance to Date (Pages 29 - 32)

Report of the Director, attached marked 14.

15 Business Plan and Budget for 2013/2014 (Pages 33 - 50)

Report of the Chief Executive's, attached marked 15.

16 Flexible Energy Sub-Committee (Pages 51 - 66)

Report of the Director, attached marked 16.

17 Energy Governance, Accountability, Risk and Reporting Policy (Pages 67 - 108)

Report of the Director, attached marked 17.

18 Health and Safety Policy (Pages 109 - 118)

Report of the Director, attached marked 18.